

# Howard Parent School Association (HPSA)

*HPSA exists to enhance the educational experience of our students and promote a strong community between staff and families of Howard Elementary.*

## MEETING AGENDA FOR 3/5/2019

Roll Call/ Introductions – Katie Olsen, Kelly Runke, Jessica Zahn, Kristin Ashley, Susie Spoelstra

Principal Report - Kristin Ashley

- Kindness paper chain creation is going on now until the end of the year – hoping the chain will extend around the entire school by the end of the school year.
- Read Across America wrapped up last week
- 3<sup>rd</sup> and 4<sup>th</sup> grade Forward testing will begin after spring break
- Next week pre-construction for the AC installation and lighting upgrades will begin. HPSA storage space needs to be temporarily cleared out before spring break, as current area next to gym will be staging area for construction work.
- Husky Academy (summer school program specifically for Howard Elementary students, taking place at Howard Elementary) is a go! Information will be coming out with the district summer school booklet before spring break.

Treasure Report - Katie

Current Balance: \$11,000

- Deposits
  - \$200 from Susie's employer
  - \$25 Student council popcorn day
  - \$60.93 February popcorn
  - \$30 Apparel
  - \$18.50 Suckers
  - 1,700 Papa Murphy cards
- Withdrawals
  - \$13.99 Susie box top prize
  - \$22.16 Kelly copies
  - \$175 additional Papa Murphy cards
- Upcoming Expense: 4<sup>th</sup> Grade field trip bussing ~\$800
- Book Fair expenses - \$778.32

**Old Business**

- Popcorn Friday's - Kelly Runke
  - Upcoming dates: March 15th, Apr 12th, May 10<sup>th</sup>
  - Money invested to purchase popcorn machine was officially paid back as of last month! All future Popcorn Friday money is straight profit.

- Looking to Popcorn Fridays next year:
  - Still looking for someone to take over for Kelly to run Popcorn Fridays beginning next year. Jessica Zahn is willing to co-lead on this; looking for additional co-lead.
  - We'll go back to having students pay before each Popcorn Friday, rather than pre-pay option as we did this year. Teacher's have felt it just works out better.
- Papa Murphy Coupon Cards
  - Profited \$1,225
  - Sold 326 cards
  - Lessons were learned for next year. Overall, this seemed to be a successful fundraiser that wasn't a lot of work for us. Will likely repeat next spring.
- Book Fair
  - Total Sales \$2,348.03
  - Total available scholastic dollars \$3386 (from this and past Book Fairs)
- Box Tops
  - Susie sent in Box Tops last week. We'll receive around \$300.

## **New Business**

- Night Out Fundraisers
  - Happy Joes – set for 3/5. 20% return on all orders (take out, deliver and dine in) mentioning the fundraiser, all day.
  - Chuck E Cheese – set for 4/18. 20% return on all dine in orders mentioning the fundraiser for set timeframe.
  - Texas Roadhouse – Tabled until next meeting; may put off until next year.
- Give Back Movie Night
  - Dates? We'll confirm date once the Field Day date is set.
  - Entertainment
    - Information/quotes were obtained from both Jim Lenz (science shows/walking magic and/or game rental) and Mischief and Magic (face painting and/or balloon animals)
      - Jim Lenz science shows are for an auditorium audience. ~\$400. He stated the up-close walking magic/science is usually a bit less.
        - Likely more than we want to invest for only one entertainer.

- Mischief and Magic recommends at least 2 performers, more if possible.
      - Each entertainer provides approximately 20 balloons or facepaints per hour
      - 2 entertainers (balloon animals or face paint) = \$100 per hour
      - 3+ entertainers = \$75 per hour
      - Possibility, but we'll want to see about other pre-movie entertainment, such as bouncy house and/or game rental first
    - Camera Corner projector rental looks to be \$100; screen rental \$20. Will confirm availability and functionality for our event once date for Field Day is set.
- Teacher Appreciation Week - May 6 - May 10
  - Last year we provided a meal or treat each day.
  - Plan to do the same this year. Solidify at next meeting.
  - Mrs. Manteufel will be retiring at the end of this year. HPSA will do something special for her to commemorate.
- Welcome to Kindergarten
  - We'll want to plan to have a presence to introduce/promote HPSA and have info. available
  - Good and needed opportunity to attract new members
  - Solidify plans at next meeting
- Forward Testing for 3<sup>rd</sup> and 4<sup>th</sup> graders is coming up after spring break.
  - Teachers may be looking for a volunteer or two to help "black out" their rooms (any posters, etc. that may give students assistance on the test, for example grammar or math tip posters, must be covered for the testing period).
  - Anyone interested can reach out to Ms. Leithen at [tonliet@hssdschools.org](mailto:tonliet@hssdschools.org).

### **Upcoming Meetings:**

- April 2nd, May 7th
- 6:00 pm - 7:00 pm

Thank you all so much for your time and effort! Please help spread the word about HPSA! Like our Facebook page and share it with other Howard parents!